



**North Carolina Department of Health and Human Services
Division of Mental Health, Developmental Disabilities and Substance Abuse Services**

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Michael F. Easley, Governor
Dempsey Benton, Secretary


Michael S. Lancaster, M.D. and
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March 19, 2008

MEMORANDUM

To: Legislative Oversight Committee Members
 Commission for MH/DD/SAS
 Consumer/Family Advisory Committee Chairs
 State Consumer Family Advisory Committee Chairs
 Advocacy Organizations and Groups
 North Carolina Association of County Commissioners
 County Managers
 County Board Chairs
 North Carolina Council of Community Programs
 NC Association of Directors of DSS

State Facility Directors
Area Program Directors
Area Program Board Chairs
DHHS Division Directors
Provider Organizations
MH/DD/SAS Professional Organizations and Groups
MH/DD/SAS Stakeholder Organizations and Groups
Other MH/DD/SAS Stakeholders

From: Leza Wainwright 

Re: Communication Bulletin #090
 Provider Entry of data into the NCcareLINK system

The Division of Mental Health, Developmental Disabilities, and Substance Abuse Services' (MH/DD/SAS), has partnered with the Department of Health and Human Services' (DHHS) Office of Citizen Services (OCS) to provide providers and Local Management Entities (LMEs) a mechanism for publicizing services offered in each catchment area through **NCcareLINK**.

NCcareLINK (www.nccarelink.gov) is a web-based Information and Referral system unveiled in August 2007 that is designed to assist people seeking a variety of health and human services in North Carolina. The system is designed to be user friendly and allows visitors to create specialized searches to help them identify services available in their county or catchment area. **By July 1, 2008 the Division is requiring all MH/DD/SAS provider agencies receiving public funding to enter their profile data into the NCcareLINK system.** A requirement for all providers to share their information through **NCcareLINK** will be included in the SFY 2009 LME Provider Contract or Memorandum of Agreement.

To help provider agencies navigate through the data entry process, we have created the **NCcareLINK Guidance Manual**. The **NCcareLINK Guidance Manual** outlines the data entry process for provider agencies and the LME's role in verifying provider data.

Throughout the development of the **NCcareLINK** system, MH/DD/SAS staff have worked closely with staff from OCS to make the website useful for consumers, family members, and provider agencies. Many stakeholders, including consumers and families, have provided input on the type and quality of information needed in order to make informed decisions about providers.



Please address any questions about this Communication Bulletin to ContactDMHQuality@ncmail.net.

cc: Secretary Dempsey Benton
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